

## **Production Assistant (female or male)** (c) Enchant Film

**Contacting us:** please click the contact us button on our “**About Us**” webpage.

We look forward to hearing from you when you decide to apply for this opportunity.

You will have familiarised yourself with our webpages, so you will have some understanding about what we do. We have a need for assistance with our tasks on location when filming.

This is an ideal opportunity for a young person to experience a range of elements of film making, personally developing know how and skill set, you would generally be helping with anything requested. Initially filming is on occasional single weekend days.

### **Ideal Qualities** (none of this set in stone)

- Must communicate clearly and read well
- English qualification may help
- Height not less than 1.75m (in flat shoes) and fit and trim
- Age 18 or over
- Dress code smart casual (no trainers)
- Must enjoy being a team player
- Have an interest in film production
- Have a driving licence and own transport an occasional advantage, transport to locations is normally provided.
- Be located in the Malvern / Worcester area

Sensitive professional guidance and direction is always given. Initial locations typically mid UK public space.

### **Confidentiality**

We keep all information strictly confidential. It is used solely for selection and not disclosed to any other.

By applying you confirm your agreement to keep all our operational and internal information confidential. We can then provide you with fuller guidance to working with us. If we have not already spoken to you, you will need to apply as follows.

### **Applying for the Role**

Tell us in a few words (not more than 300) what skills you feel you have for this role. Particular qualifications are not a priority, it is natural ability that is.

When you send us a text (click **About Us** for the Contact Us button), we will return an email address for you to send your skills and aims written down.

It would help for you to send us a photo of you so we may recognise you easily on our first meet.

We would ultimately need proof of your ID later for any payments due to you and other matters related to you as they arise.

Thanks for your interest in Enchant Film.



The Enchant Film Team